HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 3rd March 2020 at 7pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon, for the purpose of transacting the following business.

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 4

AGENDA

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

Welcome

1. Apologies and acceptance for absence

2. Declarations of Interest and Dispensations
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification***
(b) Clerk to report any written requests for dispensation in respect of items on this agenda.

3. To receive approval of minutes of the Full Parish Council Meeting held on 4th February 2020 from those members present at the respective meeting *(pages 1-5)

4. To note matters arising from the minutes not covered by this Agenda

5. To Resolve that the Council is eligible to use the General Power of Competence
To resolve that under Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 Hellesdon Parish Council is eligible to use the General Power of Competence, noting that:
a. The number of members of the council that have been declared to be elected at the ordinary elections is greater than two-thirds of the total number of members of the council and
b. The clerk to the parish council holds the Certificate in Local Council Administration and has undertaken the relevant training in accordance with the national training strategy for parish councils

6. Public Participation (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

7. Report from Police to include Parish Crime Figures.*(pages 6-7)

8. Report from County Councillor.

9. Reports from District Councillors.

10. Reports from

a) Chairman.
b) Parish Clerk. ***(pages 8-9)**

11. Financial Matters

a) Bank Reconciliation – 1st January to 31st January 2020. ***(page 10)**
b) Approval of Payments – 1st January to 31st January 2020. ***(pages 11-12)**
c) Approval of Receipts - – 1st January to 31st January 2020. ***(page 13)**
d) Detailed Income and Expenditure 1st April to 31st January 2020. ***(pages 14-21)**
e) Earmarked reserves summary. ***(page 22)**
f) To note amount outstanding for the grant awarded for Neighbourhood Plan

12. General Matters

a) Grant Request – To consider the request for funds from Hellesdon Parish Hall***(pages 23-28)**

13. Planning

To consider Planning Committee Matters

a) To note Minutes of meeting held on Tuesday 4th and 18th February 2020. ***(pages 29-32)**
b) *To* address any questions of the meeting.

14. Playing Fields, Amenities & Allotments

To consider Playing Fields, Amenities & Allotments Matters

a) To receive an update from the meeting held on Thursday 27th February 2020.
b) To confirm any decisions made.

15. Media & Communications

To consider Media and Communications Committee Matters

a) To confirm no of pages in March and April edition Just Hellesdon.

16. Hellesdon Community Centre

To receive any updates.
Next meeting to be held on 23rd March 2020

17. Property, Policy & Resources

To consider Property, Policy & Resources Matters

a) To note minutes of meeting held on 17th February 2020***(pages 33-34)**
b) To receive update on acquisition of land in the parish including report form PLC Ltd. *** (Pages 35-40)**
c) To confirm the decisions made by Property, Policy and Resources committee

18. Staffing

a) To confirm training requests*** (pages 41-42)**
b) To receive update and confirm items relating to staffing matters

19. Neighborhood Plan and Green Grid

a) A verbal update from Cllr Fulcher.

20. Exchange of information.

21. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted.

22. Time and Venue of next Council meeting on Tuesday 7th April 2020.

Natasha Carver **Clerk to the council** **Dated** *25th February 2020*

**All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) at the Council Offices during public opening hours.*