HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 10th January 2023 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations** (1-2)

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 13th December 2022 (3-6)

To agree the minutes of the meeting held on 8th November 2022 as a true and accurate record

4. Public Participation

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports

a) Clerk's Report (7-8)
b) Verbal update from District and County Councillors.
c) Verbal update from Chairman.

6. Financial Matters

a) Bank Reconciliation – December 2022 (9)
b) Earmarked reserves summary (10)
c) Approval of Payments – December 2022 (11)
d) Approval of Receipts – December 2022 (12)
e) Detailed Income and Expenditure 1st April 2022 – 31st December 2022 (13-20)
f) To Agree Award of Verge Cutting Contract for 2023/2024 (21-22)
g) To Consider Budget and Associated Precept for 2023/2024 (23-24)
h) To Consider Amendment to Financial Regulation 6.4 to reflect The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014 (25)
i) To Agree Four Bank Signatories for Hellesdon Parish Council and the Responsibilities Thereof (25)
j) To Agree to Open a Barclaycard to facilitate purchases by the Parish Council (26)
k) To Receive Interim Report from Internal Auditor (27-28)

7. Planning Committee

a) To note decisions made by the Planning Committee on 13th December 2022 (29-30)

8. Community Centre Committee

a) To note decisions made by the Community Centre Committee on 21st December 2022(31-33)
b) To Receive Report on Community Centre Refurbishment Project and Consider any Resulting Actions (34)

9. Property, Policy and Resources Committee

a) To note decisions made by the Property, Policy and Resources Committee on 19th December (35-37)

10. Library Protection Scheme

a) To Receive Updated Plans and Consider License for Bollard Scheme (38)

11. To Consider Parishioner Request for Grit Bin on Meadow Way (39)

12. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

13. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council as Monday 23rd January 2023 at 7pm in the Council Chamber

Faye LeBon **Clerk to the Council** **Dated** *4th January 2023*