HPC HELLESDON PARISH COUNCIL

**The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB**
**Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk**

# PARISH COUNCIL MEETING

**Notice of meeting to be held on Tuesday 7th January 2020 at 7pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon, for the purpose of transacting the following business.**

**THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 4**

## AGENDA

**The Openness of Local Government Bodies Regulations 2014**
**Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request**

**WELCOME**

**1. Apologies and acceptance for absence**

**2. Declarations of Interest and Dispensations**

(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification***
(b) Clerk to report any written requests for dispensation in respect of items on this agenda.

**3. To receive approval of minutes of the Full Parish Council Meeting held on 3rd December 2019 from those members present at the respective meeting *(pages 1-4)**

**4. Public Participation** (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Report from Police to include Parish Crime Figures.*(pages 5-6)**

**6. Report from County Councillor.**

**7. Reports from District Councillors.**

**8. Reports from**

a) Chairman.
b) Parish Clerk. ***(pages 7-8)**

**9. Financial Matters**

a) Bank Reconciliation – 1st November to 30th November 2019. ***(page 9)**
b) Approval of Payments - 1st November to 30th November 2019. ***(pages 10-12)**
c) Approval of Receipts - 1st November to 30th November 2019. ***(page 13)**
d) Detailed Income and Expenditure 1st April to 31st October 2019. ***(pages 14-21)**
e) Earmarked reserves summary. ***(page 22)**
f) To consider donation to Broadland Tree Warden Network***(page 23)**

**10. Budget 2020/2021**

To Approve Budget for 2020/2021***(page 24)**

**11. General Matters**

To consider the following items:

a) GNLP – To note Briefing on 22nd January and confirm attendance.

b) 'No Cold Calling Zone' Links Avenue, Links Close, Gable Mews and Westgate.

**12. Planning**

To consider Planning Committee Matters

a) To note Minutes of meeting held on Tuesday 3rd December 2019 and Tuesday 17th December 2019. ***(pages 24-28)**

b) *To* address any questions of the meeting.

**13. Playing Fields, Amenities & Allotments**

To consider Playing Fields, Amenities & Allotments Matters

a) To note Minutes of meeting held on Thursday 28th November 2019. ***(pages 29-30)**

b) To address any questions of the meeting and confirm any decisions made.

c) To Update on the Allotment Pest Control

**14. Media & Communications**

To consider Media and Communications Committee Matters

a) To confirm no of pages in January edition Just Hellesdon. ***(page 31)**

**15. Hellesdon Community Centre**

To consider Community Centre Committee Matters

**16. Property, Policy & Resources**

To consider Property, Policy & Resources Matters

a) To note minutes of meeting held on Wednesday 18th December 2019***(pages 32-33)**

b) To receive a verbal update from meeting held on 30th December 2019

c) To confirm the decisions made by Property, Policy and Resources committee

**17. Staffing**

a) To note minutes of meeting held on Wednesday 9th December 2019***(pages 34-35)**

b) To confirm the decisions made by Staffing committee

**18. Neighborhood Plan and Green Grid**

a) A verbal update from Cllr Fulcher.

b) To consider creating a policy to plant 1 tree per parish resident by 2025

**19. Exchange of information.**

**20. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted.**

**21. Time and Venue of next Council meeting on Tuesday 4th February 2019.**

*Natasha Carver* **Clerk to the council** **Dated** *30th December 2019*

**All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) at the Council Offices during public opening hours.*