HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 15th February 2022 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon, for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

COVID RESTRICTIONS The meeting of the Parish Council will be held in the Council Chamber of the Parish Office. We ask that Face Coverings are worn by those attending. If you have any symptoms of Covid please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept apologies for absence as previously notified to the Parish Clerk.

***2.* Declarations of Interest and Dispensations**
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for dispensations.

3. **Minutes from Full Council meeting held 11th January 2022**
To agree the minutes of the meeting held on 11th January 2022* (1-3)

4. **Public Participation**
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports from
a) Verbal update from District and County Councillors.
b) Verbal update from Chairman.
c) Update on Policing Matters

6. Financial Matters
a) Bank Reconciliation – January 2022.* (4)
b) Earmarked reserves summary.* (5)
c) Approval of Payments – January 2022.*(6)
d) Approval of Receipts – January 2022.*(7)
e) Detailed Income and Expenditure 1st April 2021 – 31st January 2022.*(8-15)

7. Planning
To note recent planning decisions made by the Planning Committee on 11th January 2022 (16-17) and on 25th January 2022* (18-19)

8. Community Centre
To receive an update on refurbishment progress

9. Events Working Group

To receive an update from the Events Working Group, and on meetings held (20- 22)

10. Formation of an Events committee

To agree creation of a Events committee, to take responsibility for the running of future events, including managing related finances/ budgets.

11. Appointment to Staffing Committee

To note the resignation of Cllr Diffey from the Staffing Committee and to agree a replacement for subsequent meetings.

12. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**

13. Staffing Update

Update on progress being made with the recruitment of a permanent clerk

14. **Community Centre**

Claim for water damage within building, projected re-opening date and financial update (23)

15. Exchange of information only.

Matters raised are for information only and items to be considered for future agendas

16. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council as 8th March 2022

Russell Reeve **Locum Clerk to the Council Dated** *9th February 2022*

**All documents referred to in this agenda as "attached" are supplied to Parish Councillors only and are numbered in top right corner. Copies are available (unless marked confidential) at the Council Offices during public opening hours.*